

## Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, October 11, 2010  
Unofficial until approved by the Village Board  
Approved as written ( ) or with corrections ( ) on 11-8-2010

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:00 p.m. on Monday, October 11, 2010, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met.

Following is the attendance list:

Mr. Foote/President – present  
Ms. Villavicencio/ Trustee – present  
Mr. Gehl / Trustee – absent  
Ms. Wilkey / Trustee – present  
Mr. Haase / Trustee – present  
Mr. MacDonough/ Trustee – present  
Ms. Manegold / Trustee – absent  
Attorney David Krutz/ Village Attorney - present  
Mr. Douglas / Administrator -Police Chief – present  
Ms. Zimdars / Clerk-Treasurer – present

### Attendance

None

### Public comment period

None

### Approve minutes of the September 14, 2010 Village Board meeting.

Motion (Villavicencio, Wilkey) to approve the minutes of September 14, 2010 Board meeting, *Carried Unanimously.*

### Clerk/Treasurer

#### Present invoices for approval.

Invoices were reviewed.

Motion (Wilkey, MacDonough) to approve the invoices as presented, *Carried Unanimously.*

### Report on Investment activity.

Trustee Haase asked for a report on the possibility of refinancing debt and asked it be presented at the next meeting of the Village Board.

### Final: plans for a new house on the David Herro and Jay Franke property located at 6128 N. Brumder Drive.

President Foote reviewed the plans and explained that the Plan Commission met earlier and recommended approval.

Motion (Haase, Villavicencio) to give final approval for a new house on the Dave Herro and Jay Franke property located at 6128 N. Brumder Drive, *Carried Unanimously.*

### Review and consider Certified Survey Map submitted by Mark G. and Mary M. Sellers being a combination of a part of lot 19 of Hasslinger's Plat No. 2, located in the Southeast ¼ of the Northeast ¼ of Section 30 and a part of the Southwest ¼ of the Northwest ¼ of Section 29,

**Township 8 North, Range 18 East, Town of Merton, and Village of Chenequa, Waukesha County, Wisconsin per Village Code 6.18 extraterritorial jurisdiction.**

President Foote introduced this CSM and explained it was for a combination of two lots on Hasslinger Road. He said part of the property was in Chenequa. Trustee Villavicencio asked if this would have any bearing on the lots discussed previously, and Administrator/Police Chief Douglas said it would not. President Foote noted that one member of the Plan Commission did not like the fact that a bigger house could be built on the combined lot.

Motion (Wilkey, Hasse) to approve the CSM submitted by Mark G. and Mary M. Sellers, *Carried Unanimously*.

\*President Foote then requested to have items 6 & 7 moved to the end of the meeting, as they dealt with the 2011 Budget.

**Establish Village of Chenequa Trick or Treat hours (October 31<sup>st</sup> 4-7 p.m.)**

Motion (MacDonough, Villavicencio) to declare 2010 Trick or Treat hours for the Village of Chenequa from 4:00 p.m. to 7:00 p.m., on October 31<sup>st</sup>, *Carried Unanimously*.

**Formally declare official date to recognize the Village of Chenequa as “Bird City USA”. Adopt related resolution.**

Trustee Villavicencio said in May the Village Board of Chenequa stated May 15<sup>th</sup> would be migratory bird day. She said there is now a new committee that is asking for other criteria, and becoming Bird City USA is a work in progress. She said November 1<sup>st</sup> is the deadline for the submission of answers for the last few questions the committee is looking for. She said the 2<sup>nd</sup> Saturday in May in the years going forward would be considered Migratory Bird Day.

Motion (MacDonough, Foote) to declare the 2<sup>nd</sup> Saturday in May from here forward as *migratory bird day* and to formally adopt the bird city resolution, *Carried Unanimously*.

**Review and consider Amendment number 1 to the intermunicipal agreement between the City of Delafield, Village of Chenequa and the Village of Nashotah establishing the Lake Country Fire and Rescue Department.**

Administrator/Police Chief Douglas noted this was approved a few months ago, but now M & I wants something more formal in writing from all three municipalities involved. He said the language was reviewed by the Village Attorney and approved.

Motion (MacDonough, Villavicencio) to approve amendment number 1 to the intermunicipal agreement between the City of Delafield, Village of Chenequa and the Village of Nashotah establishing the Lake Country Fire and Rescue Department, *Carried Unanimously*.

**Review and consider resolution authorizing Lake Country Fire and Rescue to enter into promissory note with M & I Marshall & Ilsley Bank.**

Motion (MacDonough, Haase) to approve the resolution authorizing the Lake Country Fire and Rescue to enter into a promissory note with M & I Marshall & Ilsley Bank, *Carried Unanimously*.

**Discussion and consider letter of support for the North Lake Management District proposed Hwy 83 launch site in North Lake.**

President Foote said a letter has been drafted in support of the Hwy 83 launch site and read the letter to the Trustees. Trustee Haase said there was an outstanding turnout at the meeting with the DNR and everyone expressed their support of a public access site. He said the question is where it would be located. He said North Lake Management was looking for support for the Hwy 83 site, not the residential site. Trustee Haase said letter of support had previously been received from Representative Kedzie, the Town of Merton, and the Village of Chenequa. He said the DNR paid 1.2 million for the residential site and issued permits that were not in accordance with State Statute so now NLM was suing the DNR.

**Review and consider contract with Independent Inspections LLC for 2011.**

**a.) Review and consider revision to fee schedule for 2011.**

Administrator/Police Chief Douglas said the Village has been with Independent Inspections since the mid 90s and has been happy with the service. He said the new contract is asking for an increase in fees. The spreadsheet attached shows where our price would be. Attorney Sager requested the approval of this contract be subject to her final review and approval. Attorney Krutz said the language should be subject to review by counsel.

Motion (Wilkey, Villavicencio) to approve the contract for 2011 with Independent Inspections subject to review by the Village Attorney, and to revise the current fee schedule for the Village of Chenequa to mirror changes made in IIL's fee schedule, *Carried Unanimously*.

**Review and consider amendment of ordinance 1.05 (2) (b), changing the official starting time of the monthly Chenequa Village Board meetings to 7:00 p.m.**

Motion (Haase, MacDonough) to amend ordinance 1.05 (2) (b) of the Chenequa Village code changing the official starting time of the monthly Board meetings to 7:00 p.m., *Carried Unanimously*.

**Review and consider Animal Service Agreement with Elmbrook Humane Society**

Administrator/Police Chief Douglas said he spoke with Attorney Sager regarding this contract. He told Village Trustees that Elmbrook does a better job than HAWS and they have proven to be extremely helpful.

Motion (MacDonough, Wilkey) to approve the Animal Service Agreement with Elmbrook Humane Society, subject to counsel review, *Carried Unanimously*.

**Review preliminary budget for the Village of Chenequa for 2011.**

Administrator/Police Chief Douglas reviewed the proposed 2011 budget for the Trustees:

Revenues:

- \*2011 Levy same as 2010 Levy – zero % increase.
- Building Permits for 2010 budgeted at 25,000 with 11,000 in administration fees. The goal should be met due to two good sized projects coming in, so projected amounts were left the same for 2011.
- Interest revenue is projected at 8,700.

Expenses:

- Continuation of the deer program recommended by the Public Safety Committee.
- Village Attorney has not increased fees in last few years.
- Rental properties need work.
- \$3,000 increase in insurance.
- No salary increases for anyone.
- Fire dues are 11.69% of total fire budget.
- Little change on the Police Budget. Have not yet met with Union Rep.
- Will purchase a new Tahoe next year.
- Garbage keeps increasing, due in part to state tipping fees.
- Debt payments \$28,300 less in 2011 than in 2010.
- Operations reviewed the Highway/Forestry budget.
- Garage needs furnace replacement and painting of door frames.
- New tractor will approved by Operations will be 4WD (Current is 2WD) President Foote suggested this item should be added to the budget with a provision to take into consideration the favorable finance terms.

Motion (MacDonough, Hasse) to add the new tractor to the 2011 budget and finance the purchase through the Commissioners of Public Lands at the best financing terms available, *Carried Unanimously*.

- New Village Address signs – will find out what the fire chief wants before proceeding.

**Establish Public Hearing date and time for consideration and adoption of the 2011 Village of Chenequa budget.**

Motion (MacDonough, Haase) to hold a public hearing on November 8<sup>th</sup> at 7:00 p.m. in consideration of adoption of the 2011 Village of Chenequa proposed budget, Carried Unanimously.

**Committee Reports**

- Public Safety** – no report.
- Operations** – no report.
- Plan Commission** – met earlier.
- Open Space** – no report.
- Board of Appeals** – will meet October 27 at 5:00 p.m. report.
- Personnel Committee** – is in process, waiting to meet with Union Representative.
- Hwy 83 Task Force** – no report.
- Emergency Government Committee** – no report.
- Lake Management Ad Hoc Committee** – Next meeting scheduled for October 28th at 6:00 p.m.
- Police Commission** – no report.
- Lake Country Fire and Rescue Board** – no report.

**Approve minutes of the September 27, 2010 special meeting of the Chenequa Village Board.**

Motion (Wilkey, Foote) to approve the September 27, 2010 minutes of the special meeting of the Chenequa Village Board, Carried Unanimously.

**Report of Village Administrator**

Extra Territorial AdHoc committee met two weeks ago, but it will be a long process.

**Report of Village President**

Administrator/Police Chief Douglas did an excellent job putting the 2011 budget together.

**Report of Village Attorney**

Letter from the Helmholtz family was included in Board packets.

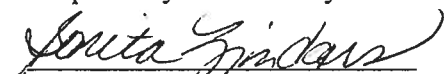
**Agenda items to be considered for future meetings of the Village Board**

Trustee MacDonough asked for clarification on participation by Village Trustees in monthly Board meetings via telephone.

**Adjournment**

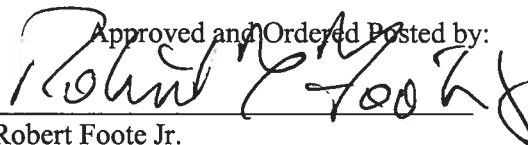
Motion (MacDonough, Wilkey) to adjourn the October 11<sup>th</sup> meeting of the Village Board at 8:25 p.m., Carried Unanimously.

Respectfully submitted by:



Bonita Zimdars  
Clerk/Treasurer

Approved and Ordered Posted by:



Robert Foote Jr.  
Chenequa Village President