

# VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, OCTOBER 10, 2011.  
Unofficial until approved by the Village Board.  
Approved as written (✓) or with corrections ( ) on 10/14/11.

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:00 p.m. on **Monday, October 10, 2011**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirements for notification of the news media were met. The following Village Board Members were in attendance:

Mr. Robert T. Foote, Jr. / President - present  
Ms. Jo Ann Villavicencio / Trustee - present  
Ms. Susan Wilkey / Trustee - present  
Ms. Dwyn Von Bereghy / Trustee - present  
Mr. Jack MacDonough / Trustee - present  
Ms. Carol Manegold / Trustee - present  
Mr. Bronson Haase / Trustee - absent  
Attorney Susan Sager / Village Attorney - present  
Mr. Robert Douglas / Administrator - Police Chief - present  
Ms. Pamela Little / Deputy Clerk - present

## Attendance

Armour Swanson

## Public Comment

Mr. Swanson read his letter of 07-13-11 to the Village regarding placement/removal of real estate signs. He requested the Village reconsider Ordinance 3.05(2)(a).

## Approve Minutes of the September 12, 2011 Village Board Meeting.

Motion (Manegold, Villavicencio) to approve the minutes of the September 12, 2011 Village Board meeting. *Carried Unanimously.*

## Clerk / Treasurer

### Presentation of invoices for approval.

Check Detail was missing the even number of pages. It was recommended by Administrator/Police Chief Douglas that the Check Detail be reviewed at the next Village Board meeting in November.

### Report on investment activity.

Investments were reviewed. Administrator/Police Chief Douglas reported that not much had changed since the last meeting. No action was taken.

### Review and consider a revision of Chapter 6 zoning language which addresses the removal of trees within 75' setback area.

Forester Jeff Kante researched our ordinance and gave a presentation to the Village Board. Forester Kante reported on the minimum standards in Waukesha County and at the State level, comparisons/differences of this type of ordinance in other municipalities and around the state, and water quality of Pine Lake. Attorney Sager suggested we update the ordinance to include exceptions to the rule and an appeal process. President Foote suggested the matter be delegated to a committee.

Administrator/Police Chief Douglas did advise that the zoning codes do fall under the Planning Commission who meets once/month. It was agreed that this item would be placed on the agenda for the next Plan Commission meeting and that Forester Kante supply the Plan Commission with some language to assist them in the revisions.

**Review and consider Amendment No. 2 to the Intermunicipal Agreement between the City of Delafield, Village of Chenequa, and the Village of Nashotah establishing the Lake Country Fire and Rescue Department.**

Administrator/Police Chief Douglas reviewed the Amendment with the Board. He advised that this Amendment would allow the Fire Board to enter into contracts with other municipalities and institutions for emergency medical services. Motion (MacDonough/Villavicencio) to approve the Amendment No. 2. *Carried Unanimously.*

**Preliminary/Possible Final : Review and consider plans submitted by Raymond & Barbara Tuszynski for an addition to their home on their property at 31625 W Hwy K.**

President Foote advised that the Plan Commission did give final approval earlier this evening to the plans submitted by Raymond & Barbara Tuszynski. Motion (Wilkey, Manegold) to give final approval to plans submitted by Raymond & Barbara Tuszynski for their property located at 31625 W Hwy K. *Carried Unanimously.*

**Review and consider 2012 contract for Humane Officer services with Elmbrook Humane Society.**

Administrator/Police Chief Douglas did recommend that we renew our contract with the Elmbrook Humane Society. This is done annually. Trustee Von Bereghy abstained because she is a member of their board, but did support the renewal of the contract. Motion (MacDonough/Foote) to renew the contract for Humane Officer services with Elmbrook Humane Society. *Carried Unanimously.*

**Review and consider 2011 Assembly Bill 234 and an appropriate response.**

Attorney Sager explained the pending amendment to Assembly Bill 234 relating to ordinances, regulations, resolutions, or other restrictions of local government that restrict hunting with a bow and arrow as it moves through the legislative process. Attorney Sager did recommend that the Village Board draft a resolution indicating the Village's history of restrictions on this type of activity. In lieu of a resolution, a letter with President Foote's signature will be sent expressing the Village's position. Everyone was unanimous in agreement. Attorney Sager will keep monitoring the Bill.

**Review preliminary budget for the Village of Chenequa for 2012.**

Administrator/Police Chief Douglas reviewed the proposed 2012 budget for the Village of Chenequa to the Trustees.

Revenues:

- 0% increase for 2012, but does include ½% unused levy from 2011
- Loss of revenue is approximately \$14,000
- Licensing, Police Fines/Forfeitures and Building Permits: Loss of approximately \$6,000 unless more homes are being built. We are down about 20% in building permits
- Propose taking from Capital Reserves \$9,430 which would pay for the capital expenses in the fire department and another transfer from General Reserves, \$26,000 for two proposed paving projects
- Almost \$22,000 less in revenue in 2012

Expenses:

- Administrator operating expenses reduced by \$1,200
- Clerk/Treasurer salary/benefits pending/Personnel Committee; operating expenses reduced by \$700
- Fire Department's operating expenses reduced by \$13,000
- Police Department's salary/benefits pending/Personnel Committee and Police Union; operating expenses reduced by \$1,600
- Garbage service increased by \$2,600
- Debt service increased by \$6,000
- Highway/Forestry salary/benefits pending/Personnel Committee; operating expenses reduced by \$5,000; proposing no capital expenses for 2012
- Pavement projects – Estimate being done for Vettelson Road

**Review and consider adding an unused portion of the 2010 levy in the amount of \$8,389 to the 2011 levy.**

Administrator-Police Chief Douglas reported that this was a requirement by the State. Motion (MacDonough/Von Bereghy) to approve adding the unused portion of the 2010 levy in the amount of \$8,389 to the 2011 levy. *Carried Unanimously.*

**Review of the 2012 Village budget and Establish Public Hearing date and time for consideration and adoption of the 2012 Village of Chenequa budget.**

A public hearing date will be set for November 14, 2011 at 7:00 p.m. for the consideration and adoption of the 2012 Village of Chenequa budget. No objections.

**Establish Village of Chenequa Trick or Treat hours (October 31<sup>st</sup>, 4-7 p.m.)**

Village of Chenequa Trick or Treat will take place on October 31<sup>st</sup> from 4-7 p.m. Motion (Manegold/Von Bereghy). *Carried Unanimously.*

**Committee Reports**

- Public Safety** – no report; minutes included in packet
- Operations** – Trustee Villavicencio reported for this committee
- Plan Commission** – no report
- Open Space** – no report
- Board of Appeals** – no report
- Personnel Committee** – will meet next on October 19th
- Hwy 83 Task Force** – no report
- Emergency Government Committee** – no report
- Lake Management Committee** – will meet next on October 25th
- Police Commission** – no report
- Lake Country Fire and Rescue Board** – no report

**Report of Village Administrator**

Administrator/Police Chief Douglas reported on the recent accident on Hwy 83 at W Hwy K on Friday, October 7th. Waukesha County Sheriff's Department assisted and will be doing accident reconstruction report. Heavy dump truck (73,000 lbs) vs passenger car. Driver failed to yield right of way (no stop at stop sign). One fatality.

**Report of Village President**

None

**Report of Village Attorney**

Attorney Sager reported on an Assembly Bill that was just introduced which would make an amendment to county zoning authority. Under the current status of the law, a county must include all of the village and cities in their area's master plan and official maps. Under the proposed amendment, rather than the word "shall" making it mandatory there is a change to "may include". The Bill was just introduced, and there have been no public hearings yet. This is just an amendment to county zoning authority. The Village has its own statutory authority and there has been no changed proposed to govern our SMART growth. Attorney Sager recommended continuation of monitoring the Bill.

**No closed sessions**

**Agenda items to be considered for future meetings of the Village Board.**

None.

**Adjournment**


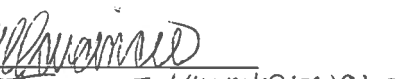
Motion (MacDonough/Villavicencio) to adjourn the October 10<sup>th</sup> meeting of the Village Board at 8:18 p.m. Carried Unanimously.

Respectfully submitted by:



Pamela Ann Little  
Chenequa Deputy Clerk

Approved and Ordered Posted by:

  
  
~~Robert T. Foote, Jr.~~ JOAQUIN F. VILLAVICENCIO  
Chenequa Village President